

## Our service to you....

With the varying demands between businesses, Class 1 Recruitment Ltd believe that offering a service should be both adaptable, flexible as well as cost effective and reliable.

### Temporary Service

Should the nature of your business call for extra personnel when workloads increase or purely to cover holiday and sickness, our 24 hour manned service allows you the flexibility to recruit as and when you need to, eliminating the need for complicated contracts as well as additional costs of NI and holiday.

### Permanent Service

Our service is designed to eliminate high staff turnover. By combining all the technological advantages of our assessments, training and competency based interviewing with the professional expertise of our highly diverse consultants, we add value to the HR process whilst you concentrate on your core business.

We will work in partnership with you to optimise profitability and build important customer relationships that meet your business goals through effective recruitment and retention.

### Agency Management

We recognise that there is a plethora of local agencies in the marketplace, each one offering a variety of services and competitive pricing structures. The process of establishing which agency to work alongside is therefore longwinded and also painfully frustrating!

However we are happy to offer our **bespoke** Agency Management package, offered to you at no additional cost. It is designed to simplify the recruitment process and can be tailored to your specific requirements.

As your designated sole recruiter, you will be kept in contact by your named account manager for each and every requirement. With confidence we will deliver the most suitably skilled candidates available in the marketplace.

Primarily this is made possible through; the comprehensive **knowledge** of our industry-specific consultants, effective use of our extensive database of fully vetted candidates, as well as our expertise in targeting through affiliated jobsites.

[www.class1rec.co.uk](http://www.class1rec.co.uk)



Members of  
**REC, CHAS & RHA.**  
Up to date with employment laws,  
Health & Safety  
and driving regulations.

Head Office:  
50a Frimley High Street  
Frimley  
Surrey  
GU16 7JF

Tel No: 01276 691145  
Fax No: 01276 691154



## Staffing Solutions Made Easy



A tailored service to meet all your  
requirements!



A class above the rest!

## Welcome....

Welcome to Class 1 Recruitment Ltd; which was specifically established to offer a completely tailored service to both clients and candidates alike.

We are an independent Recruitment Company, which means that we can offer high quality solutions and a professional service to suit your needs as an employer. Our staff are 100% committed to providing an exceptional and bespoke service.

Companies throughout the UK spend around £20 billion per year in agency expenditure. This is often due to poorly leveraged and badly managed systems, which is why Class 1 Recruitment Ltd are working directly with our clients to help reduce these costs, allowing the forecasting of projects to become simple and more controllable.

We maintain our already excellent reputation as an independent market leader in the South and South West, always placing people on suitability rather than profitability. We work hard at building close relationships with our candidates and clients, looking to provide a service that suits them.

We are a Company that never forget we are dealing with people; individuals with unique needs and goals, not just a collection of technical skills. We are able to fill a full range of permanent, contract or temporary positions either locally or regionally at a cost that can save you money.

We actively listen to our clients and draw upon all of our specialist skills and backgrounds, to ensure that our dedication to providing you with a high level of service at a realistic and affordable cost remains our number 1 objective.

For a full list of services, please visit our website

[www.class1rec.co.uk](http://www.class1rec.co.uk)

or call

01276 691145

## Areas of supply....

Today, as the labour market becomes more diverse and flexible; it is essential for employers to use the right temporary, permanent and contract staff if they are to remain competitive.

Class 1 Recruitment Ltd has been doing just that, working closely with organisations, to help them meet their business challenges by enhancing their ability to capture and respond to their skill requirements.

Our professional staff are all fully versed with REC regulations, current industry legislations and are highly trained with interview techniques, as well as knowledgeable within specific industry sectors.

Key skills and areas of supply include but are not limited to the following:

### Commercial

<b>Administration</b>	<b>Credit control</b>	<b>Customer Services</b>
<b>Personal Assistant</b>	<b>Payroll</b>	<b>Data Entry</b>
<b>Public Relations</b>	<b>Sales &amp; Marketing</b>	<b>Accounting</b>
<b>Human Resources</b>	<b>Event Management</b>	<b>Reception</b>

### Catering

<b>Managerial &amp; Executive positions</b>	<b>Facilities &amp; Maintenance</b>
<b>Front of House positions</b>	<b>Back of House positions</b>

### Industrial/Construction

<b>Machine Operatives</b>	<b>Fork Lift Operatives</b>	<b>Fitters</b>
<b>Ground Workers</b>	<b>Crane Operatives (360)</b>	<b>Labourers</b>
<b>Warehouse Personnel</b>	<b>Porters/Drivers Mates</b>	<b>Plumbers</b>
<b>Skilled Trades</b>	<b>Ground Keepers</b>	<b>Gardeners</b>

### Driving/Logistics

<b>Class C+E Drivers</b>	<b>Class C Drivers</b>	<b>7.5T Drivers</b>
<b>Van Drivers</b>	<b>Hiab Operatives</b>	<b>Skip Drivers</b>
<b>ADR (Hazchem)</b>	<b>Roll On Roll Off</b>	<b>Dust Carts</b>
<b>Sweeper Drivers</b>	<b>Plant Operatives</b>	<b>Tipper Drivers</b>

We appreciate that in today's demanding marketplace, speed and flexibility are of paramount importance and we pride ourselves on delivering such a service.

## Costs....

As well as providing a quality service, the costs involved should also be realistic and value for money.

Our expertise in the recruitment industry has enabled Class 1 Recruitment to do just that.

With our tailored service, we are able to be specific and cost effective, saving you time and money. Employing both full time and part time employees, our package makes us a very attractive employer and this is recognised in the feedback in which we receive from clients and candidates alike.

We use in-house training to ensure applicants are qualified to the level you require and take care of all the advertising and interviewing for your vacancies.

When forecasting projects and expenditure, HR costs must be part of the equation and taking into account NI contributions, holiday entitlement and payroll salaries, you may be forced to pass these extra costs onto your customers.

Class 1 Recruitment can assist with all your personnel requirements whether it is for a day, week, month or longer.

Our advice is free and services affordable. We can invoice hourly or by the day and offer value for money for placements of permanent staff as well as a full rebate system.

Temporary to permanent placements are calculated over a 3 month trial basis with no additional costs once placed.

For a detailed quotation of any vacancy you may be looking to fill, please feel free to contact a member of the team to discuss how we can save you time and money.

